

PVADS Committee Meeting
11th December 2018

Meeting opened at 20.04

Held: Tuesday 11th December 2018 – The Royal Oak. Pewsey

Present: Cheryl Callis Nicholls, Rob Bottoms, Martin Clifton, Chris Smith, Hayley Martin, James Keepence, Paul Montgomery, Beryl Birch. Tracy Pullen.

Apologies: Tiggy McMahon, Steve Clements, Nettie Bascombe Brown, Chris Pearse. Avril Allsop. Rosa Lancaster

MATTERS ARISING

- Winches have been oiled.
- DVDs to Nettie. Looking for ATW80D's, White Gold. Black Comedy? **MC/NBB**
- Cheryl sent Martin Stage Managers handbook from Josh
- Microphone receivers to be fixed in cabinet back stage. Rob to adapt cupboard. Rob to liaise with Andy and keep Committee updated. Ongoing **RB**
- Inventory of lighting/old cupboard sort out - ongoing. **RB/JK**
- James has replaced bulbs on the stairwell

TREASURER'S REPORT :

- Paypal Acct £3,851.86 Current Acct £3,799.73 Deposit Acct £1,073.89 **Total 8,750.48**

MEMBERSHIP REPORT 38.

- 44 members. 29 adults. 15 youth.

PUBLICITY REPORT

- Martin has started a collage. Possibly 'Themed'. **MC**
- Find a contact for Gazette **SC**
- Hayley has a weekly slot on BBC Wiltshire. Rebecca from Wilts BBC interviewed lots of cast and crew to broadcast over several weeks.
- Banners and posters have been distributed to going up.
- Link has been shared regarding new ticket outlet/website.

- Updates. liked, following Facebook FB/Website.- N/A

BOUVERIE HALL REPORT

- Bouverie Hall has a grant towards updating the disabled toilet.
- The hard flats have to be black on one side PVADS have painted one side white. The clip-on has been painted black and should not be.
- There needs to be proof that all new wooden staging has been fire proofed.

CURRENT BUSINESS

- **Pantomime.**
- A Cast list was sent to all committee members.
- 2 full run throughs on Sundays. Lots of people off script.
- 29th December the blocks will come off ticket sales. Cast must get tickets soon.

- **Box Office/Tickets.** Martin reports ticket sales are 218 seats sold. Ticket Source is much more expensive than before but is working well.
- Cheryl will do box office training. Date TBC.

FUTURE PRODUCTIONS

- **Spring Plays**
March 29th/30th. Netties 5 go Wild in Wiltshire and Nicks Evergreen Tip plays are being finalised.
- **June Play –** Black Comedy. Nettie has a script.

STRATEGIC BUSINESS

- **Licensing of Children** update. No children need licensing.
- **Liability Insurance.** Executive Risk Solutions. Cover Committee and Officers. The Committee agreed it would be good if Bob came and explain the policy to the Committee at the next meeting. **MC**
- Andy has presented letter to Youth cast.

AOB

Beryl Who will be fire stewards for Panto? Contact Cheryl and Martin.

Meeting closed: 21.02

Next meeting: Tuesday 7th January 2019